

Applicable to registrations made starting September 1, 2026!

Please make an appointment in advance when groups of 5 or more foreign nationals need to complete the registration process to move to Japan

Groups of 5 or more foreign nationals registering to “move to Japan from abroad” as new residents in Utsunomiya City, are requested to make an appointment in advance using the online “Group Registration Appointment Form for Foreign Nationals.”

Please make an appointment at the city hall at least 4 business days before your visit using the QR code provided below. (Please also read the information on the back.)

Please note: Priority is given to those with appointments, so if you do not make an appointment, you may have to wait a long time at the service counter.



← Make appointment here



【Inquiries】

Residents' Group, Citizens' Affairs Division
1st floor Utsunomiya City Hall, 1-1-5 Asahi, Utsunomiya City
TEL: 028-632-2271

Information

【Days appointments can be made】

●Day: Monday – Friday

(The service counter gets crowded on days after a day off, such as Mondays.)

●Time: 9:00AM – 4:00PM

(Appointments cannot be made between 12:00PM – 1:00PM)

●Service counter: Registration procedures can only take place at the Citizens' Affairs Division of the Utsunomiya City Hall

(Registration procedures cannot take place at district community centers or branch offices.)

【Important notes】

- When visiting the city hall, please bring your residence card and passport (or, if your passport does not have an entry stamp, a ticket or other document proving your entry into the country).
- If a person(s) visiting the city hall is acting as a representative of an individual(s), the representative is to bring the his/her identification documents along with a power of attorney (written by the individual(s) him/herself).
- When visiting the city hall, please take a number from the “Group Check-in (Existing appointment)” menu of the ticket machine.